

MINUTES

Transportation Policy Committee
of the
Regional Planning Commission
for

Jefferson, Orleans, Plaquemines, St. Bernard and St. Tammany Parishes

Tuesday, January 10, 2012

Committee Members: John Young, Jr., Chairman; Mitch Landrieu, 2nd Vice Chairman (designee: Cedric Grant); Patricia Brister, Treasurer; Billy Nungesser, Secretary (designee: Byron Williams); John Shaddinger, Lee Giorgio, Jack Stumpf, Jacquelyn Clarkson (designee Joe Rochelle), Eric Granderson, Ronald Carriere, Jeffrey Schwartz, James Hufft, Ray Lauga, Steve Stefancik, Reid Falconer, Richard Kelley, Sherri LeBas (designee: Mike Stack), Natalie Robottom, Barbara Major (designee: Stefan Marks); V.J. St. Pierre (designee: Tim Vial), Iftikhar Ahmad (designee: Francis Berger), Pat Gallwey; Mike Cooper

Attendance: 23

Consultants: Ernest Burguieres, III, Legal Counsel

Staff: Walter Brooks, Jonathan Ducote, Jeff Roesel, Nicholas Silvey, Pat Gagliano



AGENDA

1. Consideration: Approval of December 13, 2011 Minutes
2. Consideration: Submission of the Draft Transportation Improvement Program for St. Tammany Parish for Review (FFY13-FFY16)
3. Consideration: Amendment to the New Orleans Transportation Improvement Program, Highway Element (FFY-12)
4. Consideration: Consideration: Consultant Selection: Replace Belle Chasse Tunnel and Bridge – Plaquemines Parish. Amount: Negotiated Cost plus Fixed Fee Contract
7. Consideration: Consultant Selection: Covington Transportation Plan – Bicycle and Pedestrian Element. Amount \$32,500; RPC Task MC-5.12
8. Consideration: Presentation: 2012 Coastal Master Plan Update
9. Other Matters: None



Everyone stood and recited the Pledge of Allegiance.

Following the roll call, a quorum was established and the Chairman called the Transportation Policy Committee meeting to order.

1. Consideration: Approval of December 13, 2011 Minutes

Ms. Robottom made a motion to approve the minutes, seconded by Mr. Kelley and approved unanimously as noted by the Chairman.

2. Consideration: Submission of Draft Transportation Improvement Program for St. Tammany Parish (FFY13-FFY16)

Mr. Brooks referred the members to the draft report. He explained that the document has been posted on RPC's web site and distributed to government offices and libraries in the region affording the public an opportunity for review and comment. Following the 30 day review period, the final document will be submitted to the TPC for approval.

There being no questions or objections, the Chairman called for a motion to receive the report and take it under advisement, pending future approval. It was so moved by Mr. Stefancik seconded by Mr. Grant and approved unanimously as noted by the Chairman.

3. Consideration: Amendments to the New Orleans Transportation Improvement Program, Highway Element (FFY-12)

Mr. Brooks referred the members to page 4 of the meeting packet for the amendment to the New Orleans TIP, Highway Element, and provided an explanation for the cost adjustment for the ITS System Deployment Project.

There being no questions or objections, the Chairman called for a motion to approve the New Orleans TIP amendment. It was so moved by Mr. Grant, seconded by Mr. Kelley, and approved unanimously as noted by the Chairman.

4. Consideration: Consultant Selection: Replace Belle Chasse Tunnel and Bridge – Plaquemines Parish: Negotiated Cost plus Fixed Fee Contract

Mr. Brooks explained that the purpose of this project is to prepare environmental impacts determination in accordance with the procedures and requirements of the National Environmental Policy Act (NEPA) and FHWA procedures. The environmental assessment is expected to take between 18 and 24 months to complete. Mr. Brooks referred the members to page 5 which listed respondents to the Request for Qualifications. Following RPC staff and DOTD review, the firm of Burk-Kleinpeter, Inc. with HNTB Corporation, Trigon

Associates, and Earth Search, Inc. were rated the highest by the evaluation committee, and, therefore, were being recommended for this particular project.

There being no questions or objections, the Chairman called for a motion to approve the consultant selection and to authorize the Chairman and/or Executive Director to execute any documents in connection with this project. It was so moved by Mr. Grant, seconded by Mr. Huff and approved unanimously as noted by the Chairman.

5. Consideration: Consultant Selection
Covington Transportation Plan
Bicycle and Pedestrian Element
RPC Task MC-5.12; Amount: \$32,500

Mr. Brooks explained that this was a consultant selection for transportation enhancements along Jefferson Avenue in Covington, focusing on the development of bicycle, pedestrian, and landscaping improvement plans for this important local arterial street. Mr. Brooks referred the members to page 6 which listed respondents to the Request for Qualifications. Following RPC staff evaluation, the team with the highest numerical score and, therefore, being recommended for this particular project was Richard C. Lambert Consultants with Cashio, Cochran, LLC.

There being no questions or objections, the Chairman called for a motion to approve the consultant selection and to authorize the Chairman and/or Executive Director to execute any documents in connection with this project. It was so moved by Mr. Cooper, seconded by Mr. Grant, and approved unanimously as noted by the Chairman.

6. Consideration: Public Comment Period

Mr. Brooks explained that when RPC has a meeting of the Transportation Policy Committee, an opportunity for public comments on the Commission's activities has to be provided. There were no comments.

7. Other Matters:

There were no other matters brought before the TPC for their consideration. The Chairman declared the TPC Meeting closed and opened the regular meeting of the RPC.

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Committee Members: John Young, Jr., Chairman; Mitch Landrieu, 2nd Vice Chairman ; (designee: Cedric Grant); Patricia Brister, Treasurer; Billy Nungesser (designee: Byron Williams), Secretary; John Shaddinger, Lee Giorgio, Jack Stumpf, Eric Granderson, Ronald Carriere, Jacquelyn Clarkson (designee Joe Rochelle), Jeffrey Schwartz, Ronald Carrere, James Hufft, Ray Lauga, Steve Stefancik, Reid Falconer, Richard Kelley, Sherri LeBas (designee: Mike Stack)

Attendance: 18

Administrative Consultants: Ernest Burguieres, Legal Counsel

Staff: Walter Brooks, Jeff Roesel, Nicholas Silvey, Pat Gagliano



AGENDA

1. Consideration: Approval of December 13, 2011 Minutes
2. Committee Reports: (a) Budget & Personnel
(b) Other Committee Reports
3. Consideration: Financial Report
(a) Balance Sheet of Local Activities
(b) Monthly Budget Report
4. Presentation: Commercial/Industrial Energy Efficiency Retrofit Program
As presented by Troy Von Otnott, Ygreen Lou
5. Presentation: Funding Resolution between RPC and City of New Orleans
For Calendar Year 2012
6. Consideration: Submission of Draft Transportation Improvement Program for
St. Tammany Parish for Review (FFY13-FFY16)
7. Consideration: Consultant Selection: Replace Belle Chasse Tunnel and
Bridge; Plaquemines Parish (RPC Project No. H.004791);
Amount: Negotiated Cost plus Fixed Fee Contract

- 8. Consideration: Consultant Selection: Covington Transportation Plan– Bicycle and Pedestrian Element. Amount \$32,500; RPC Task MC-5.12
- 9. Consideration: Travel Authorizations
- 10. Consideration: Consultant Billings
- 11. Other Matters



The Chairman called the meeting to order and noted the existence of a quorum.

1. Consideration: Approval of December 13, 2011 Minutes

The minutes from the meeting of December 13, 2011 were approved upon a motion by Mr. Stefancik, seconded by Mr. Ponstein and approved unanimously as noted by the Chairman.

**2. Committee Reports: (a) Budget & Personnel
(b) Other Committee Reports**

Mr. Silvey explained that the committee reports would come under regular agenda items.

**3. Consideration: Financial Report
(a) Balance Sheet of Local Activities
(b) Monthly Budget Report**

Mr. Silvey referred the members to page 7 of the meeting packet for the balance sheet for the month ending November 30, 2011. He indicated that the RPC's total liabilities and fund balance were \$2,059,466.93 with all parishes up-to-date with their dues.

He then referred the members to page 8 of the meeting packet for the budget compared to actual expenditures dated November 30, 2011 for 5 months of the fiscal year (July through November 2011).

There being no questions or objections, the Chairman called for a motion to approve the financial report. It was so moved by Mr. Kelley, seconded by Mr. Lauga and approved unanimously as noted by the Chairman.

**4. Presentation: Commercial/Industrial Energy Efficiency Retrofit Program
As Presented by Troy Von Otnott, President, Ygreen
Louisiana**

5. Presentation: Annual Funding Resolution between RPC and the City of New Orleans for Calendar Year 2012

This item was presented by Mr. Silvey for continuation of City of New Orleans' annual funding contract with the RPC for the Unified Transportation Planning Work Program and other technical services and activities of the Commission. There being no questions or objections, the Chairman called for a motion to approve the annual agreement between the City of New Orleans and the Regional Planning Commission. It was so moved by Mr. Grant, seconded by Mr. Stefancik and approved unanimously as noted by the Chairman.

- 6. Consideration: Submission of the Draft Transportation Improvement Program for St. Tammany Parish for Review (FFY13-FFY16)**
- 7. Consideration: Consultant Selection: Replace Belle Chasse Tunnel and Bridge – Plaquemines Parish (RPC Project No. H.004791); Amount: Negotiated Cost plus Fixed Fee**
- 8. Consideration: Consultant Selection: Covington Transportation Plan Bicycle and Pedestrian Element Amount: \$32,500; RPC Task No. MC-5.12**
- 9. Consideration: Travel Authorizations**
- 10. Consideration: Consultant Billings**
- 11. Consideration: Other Matters**

Mr. Brooks requested concurrence of items 6 –8 which were favorably approved by the members of the Transportation Policy Committee. Item 6 was being presented for information purposes only at this time.

There being no questions or objections, the Chairman called for a motion to approve items 6 –8 in globo. It was so moved by Mr. Stefancik, seconded by Mr. Kelley and approved unanimously as noted by the Chairman.

12. Consideration: Travel Authorizations

Mr. Silvey reported that there was a request for two staff members and one Commission member to attend the annual National Association of Regional Councils (NARC) meeting February 12-14, 2012 in Washington D.C. As the conference activities pertained to on-going RPC work activities through the Unified Work Program, staff costs would be charged to the federal grants.

Three staff members were asking permission to attend the Louisiana American Planning Association Annual Statewide Conference in Lake Charles, January 25-27, 2012. Staff costs were allowed and covered through existing federal grants.

The Chairman called for a motion to approve the staff and Commission travel. It was so moved by Mr. Grant, seconded by Mr. Kelley and approved unanimously as noted by the Chairman.

13. Consideration: Consultant Billings

Mr. Silvey referred the members to a summary list of the consultant bills on page 11 in the meeting packet, noting that staff had favorably reviewed each of them for payment.

There being no questions or objections, the Chairman called for a motion to approve the consultant billings. It was so moved by Mr. Kelley, seconded by Mr. Stefancik and approved unanimously as noted by the Chairman.

15. Other Matters

There being no other matters to discuss, the Chairman called for a motion to adjourn. It was so moved by Mr. Kelley, seconded by Ms. Brister and approved unanimously as noted by the Chairman.